

CMEEC Ad-hoc Retreat Committee Meeting Minutes

December 6, 2016

A meeting of the Connecticut Municipal Electric Energy Cooperative (“CMEEC”) Ad-hoc Retreat Committee was held on Tuesday, December 6, 2016, at CMEEC’s office, 30 Stott Avenue, Norwich, CT.

Chairman of the CMEEC Board of Directors, Kenneth Sullivan, called the meeting to order at 2:36 p.m.

The following Committee Members participated:

Bozrah Light and Power Company – Richard Tanger
Jewett City – Kenneth Sullivan
Norwich – John Bilda
South Norwalk – Kevin Barber, Paul Yatcko (via phone)

Ms. Kachmar recorded.

Chairman Sullivan read the Minutes from the November 7, 2016 Ad-hoc Retreat Committee meeting.

The Committee Members discussed recommendations, which will be presented to the Board of Directors at the December 15, 2016 Board meeting.

Recommendations are as follows:

- (1) The location(s) of “strategic workshops”, as they will be referred to going forward, will be limited to New England, New York, and New Jersey. Strategic Workshops at any other geographic area will require approval by the Board of Directors.
- (2) Strategic Workshops will be approximately two (2) to three (3) days duration, not including travel to/from the destination. The workshops will consist of a structured Agenda with at least 50% of typical business hours relating to business. Meeting notes will be produced. No formal Board of Directors’ Meeting will be conducted outside of Connecticut.
- (3) Attendance will include Board members, relevant staff, and any speakers, presenters, and/or facilitators. The Ad-hoc Retreat Committee is requesting guidance from the Board with regard to the inclusion of spouses (guests) at the strategic workshops. Some of the Committee Members believe spousal/guest attendance increases participation. (benchmark / reasonable standard? – check against conflict of interests / ethics standard)

There being no further business to discuss, Chairman Kenneth Sullivan adjourned the meeting at 3:24 p.m.